

Report of Area Leader – South East

Report to Outer East Area Committee

Date: 19th March 2013

Subject: Outer East Area Committee Business Plan 2012-13

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Garforth & Swillington Kippax & Methley Temple Newsam Cross Gates & Whinmoor		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. The report provides the 2012/13 Area Committee Business Plan which includes priorities and actions for the year; Area Committee Lead Members; and a framework for community engagement.

Recommendations

2. The Area Committee is asked to:
 - a) note the plan for 2012/13
 - b) suggest any alterations to the plan format for 2013/14
 - c) suggest new priorities for 2013/14.

1 Purpose of this report

- 1.1 The report provides the 2012/13 Area Committee annual Business Plan.
- 1.2 The report sets out key priorities and actions supported by Area Committee through its Well Being Budget, delegated roles and functions, and partnership arrangements.

2 Background information

- 2.1 In 2008, the Leeds Strategic Plan brought together the themes in the existing Vision for Leeds and Local Area Agreement, to provide an integrated framework for partners to tackle city wide priorities. To translate city wide priorities and outcomes to local improvement priorities, the Area Committee approved a three year Area Delivery Plan in June 2008. This was annually refreshed in June 2009 and June 2010
- 2.2 The Area Committee Delegated Functions and Priority Advisory Functions were approved by the Executive Board in June 2009; this approval was rolled forward to 2010/11 and 2011/12 with amendments only to the environmental delegations.
- 2.3 At the July 2011 Area Committee, Members approved a proposal to replace the Area Committee's Area Delivery Plan (ADP) with a new annual Business Plan that would reflect changes to the city and council planning and partnership framework and include local community engagement planning and actions. The Business Plan would continue to outline local priorities and actions for the Outer East and provide a framework for the spend of the Well being Budget.

3 Main issues

- 3.1 The Business Plan has been developed and is included at the end of this cover report as **Appendix 1**.
- 3.2 The Business Plan features:
 - Priorities and actions
 - Area Committee Lead Members
 - A framework for community engagement
- 3.3 At the Area Committee meeting held in October 2012 Members requested that the plan has a RAG system included and that milestones and indicators were also included. The plan has now been updated to reflect these requests.
- 3.4 The Business Plan for 2013/14 will be developed for approval at the first Area Committee meeting of the new municipal year. A number of priority actions have been suggested that may or may not require support from the Well Being fund. These include:
 - Promoting Neighbourhood Plans as a way forward for some communities

- Developing an Employment & Skills Board for Outer East with a particular focus on communities in greatest need.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Area Committee has previously agreed the content of the Business Plan. The Business Plan incorporates the community engagement framework for Outer East Area Committee; updates the actions to reflect the priorities identified for 2012/13; it also includes Area Committee Lead Members.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Under equality legislation the Council has a legal duty to pay due regard to the need to eliminate and promote equality in relation to race, disability, gender, age, sexual orientation, pregnancy and maternity, and religion or belief.

4.2.2 Project work included in the Business Plan that support this legal duty includes: gardening scheme –age and disability; activities for young people and cricket coaching – age; older person’s week – age.

4.3 Council Policies and City Priorities

4.3.1 The themes in the Business Plan will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

4.4 Resources and Value for Money

4.4.1 As outlined in the Function Schedule 2012/13, the Well being budget delegated by Executive Board is used to finance projects which meet the needs of the Business Plan. Members of the Area Committee are keen that wherever possible the use of Well Being budget brings in additional match funding to the area.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no specific legal implications concerning this report.

4.6 Risk Management

4.6.1 There are no specific risks identified as part of the Business Plan. However, any projects funded through Well Being budget do complete a section identifying risks and solutions as part of the application process.

5 Conclusions

5.1 The Area Committee requires a document to set out the key priorities for the year that links to city wide policies and provides a framework for the spend of the Well Being Budget.

- 5.2 The Business Plan supports and contributes to changes already being put in place to the planning framework at a city wide level and continues to illustrate how the Area Support Team will support partnerships and local services in this process and continue to champion the role of the Area Committee.

6 Recommendations

6.1 The Area Committee is asked to:

- note the plan for 2012/13
- suggest any alterations to the plan format for 2013/14
- suggest new priorities for 2013/14.

7 Background documents

Area Committee Business Plan – July 2012

Area Committee Functions Schedule 2012/13 – July 2012

Area Committee Well Being Budget 2012/13 – July 2012

Area Committee Representation upon Leeds Initiative Area Based Partnership Groups/Corporate Carers' Group – September 2012

Area Committee Business Plan update 2012/13 – October 2012

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.